

PRIVACYPOLICY A.R.S.R. “SKADI”

JUNE 2019

This policy is applicable to all personal data from members, partners and sponsors that the “Algemene Rotterdamse Studenten Roeivereniging Skadi” (hereafter: “A.R.S.R. Skadi”) processes.

Any person enrolling as member or otherwise providing personal data to A.R.S.R. Skadi gives express permission to process this data in accordance with this privacy policy. We advise you to read and save this information for your own administration. In the case of any and all conflicts in interpretation of this policy between the English and Dutch written versions, the Dutch version shall prevail.

1. Responsibility

The responsibility for processing the personal data lies with the secretary of the board of A.R.S.R. Skadi, Noorderkanaalweg 20-22, 3037 AV Rotterdam, 010-4656333, KvK nummer 40341403. The secretary can be reached via: secretaris@skadi.nl.

2. What data is processed for which goal.

2.1 The following personal data are processed in the context of your membership:

- a) first and last name, initials, date of birth, gender
- b) address details
- c) telephone number, email address
- d) bank account number
- e) address details, telephone number and e-mail address of parents
- f) height and weight
- g) injuries, allergies and medication use
- h) sports history
- i) class number, study phase and whether you are a first-year student at Erasmus University

You will also be asked a number of questions about why you want to become a member of Skadi, when you have decided to become a member, how active you want to become, how long you want to stay active and what you expect to be able to achieve within Skadi. These questions are used to see how we can improve our recruitment.

2.2 Skadi processes the personal data referred to in point 2.1 for the following purposes:

- a) your name, address, telephone number and e-mail address are used for contact about the membership and any cancellation thereof, for the provision of personally requested information or handling the information obtained from you.
- b) your name, address and telephone number are used to send invitations and information about Skadi services and activities .
- c) your name and bank account number are used to make payments of the membership fee and settle orders.
- d) your name, address, date of birth, telephone number, e-mail address and gender are passed on to and used for registration with the “Koninklijke Nederlandsche Roeibond” (KNRB).
- e) your name and date of birth are passed on to Erasmus Sport and used for the purchase of the Sport Pass that each member purchases.
- f) your name, date of birth and e-mail address are passed on to Twelve (cash register system) and used to create passes for drinks at the bar.
- g) address details and the email address of your parents are used to invite them to the “Afroeidag” and other events such as rowing competitions. Their phone number is used to contact them should anything happen. Due to accessibility during incidents, data of parents is kept during your career at Skadi. These will only be removed after deregistration.
- h) your height and weight are used for the division into a team in the “Afroeiperiode” and for the selection period afterwards. In rowing, we work with weight categories (light and heavy). This data is removed from

the membership system after the selection period and stored anonymously in a file for comparison over the years.

i) information about allergies and medication use is used during the introduction weekend and passed on to first aid workers who help there, so that they can assist in the best possible way in the event of problems. The information will be removed after the introduction weekend.

j) information on injuries is used in the selection period after the "Afroeiperiode". If there are any injuries that may hinder rowing, the selection coaches will contact the individual.

k) Information about your sporting past is used to optimize the rowing -selections in the first year and is removed from the membership system after selection.

l) if you are a first-year student at Erasmus University, your name, date of birth, class number and study phase (bachelor, master or pre-master) will be passed on to Erasmus University and used for a subsidy scheme with the university.

2.3 Your name, email address and telephone number will be used no later than one year after the end of the agreement to ask about your experience with Skadi and to inform you about the developments of Skadi.

E-mail notification:

Skadi uses your name and email address to send you it's email newsletter with information about activities, services and other interesting information about Skadi membership .

Mailings can be sent by partners or sponsors, for example about master classes, internships and in-house days. You can unsubscribe from these mailings at any time via the unsubscribe link at the bottom of the mailing.

3. Retention periods

3.1 Skadi processes and stores your personal data for the duration of your membership and up to a maximum of two years after the end of this membership, with the exception of the financial details consisting of your name, surname and account number, which have a retention period of 7 years after deregistration of membership.

3.2 Upon deregistration, personal data is transferred from the Skadi file to the file of the "Oud-Skadi" Association. This keeps records of both members and non-members. Former members of Skadi who have indicated at deregistration that they do not want to become a member of "Oud-Skadi", will be labeled 'No contact'. This is to prevent former members of Skadi from being contacted repeatedly without their permission.

4. Security measures and processors

4.1 Skadi has taken appropriate technical and organizational measures to protect your personal data.

4.2 For the processing of the personal data Skadi makes use of services provided by third parties, so-called processors. Skadi has a processing agreement with these third parties. Through this agreement we only send data in order to keep our processes running. The processing agreement contains a broad definition of their goal; the forwarded information is available at Skadi and will be reviewed annually.

5. Right of inspection, removal and complaints

5.1 You can submit a request to view, receive, change or delete your personal data via the Skadi membership administration . Skadi will process your request and inform you within one month of receipt.

5.2 If you want to object to the (further) processing of your personal data as referred to in Article 2, you can also contact the member administration.

5.3 If you have complaints about the way in which Skadi processes your personal data or handles your requests, you can contact the board secretary.

5.4 Any other questions or comments about this Privacy Policy can be directed to our member administration [secretaris@skadi.nl].

6. Changes

This Privacy Policy is subject to change. The changes will be announced via the Website. We advise you to regularly view the Privacy Policy.